

**Minutes of the North Ferriby Parish Council Meeting**  
**held in the Village Hall on Tuesday 18<sup>th</sup> December 2007 at 7.30 pm**

1. **Present:**  
Councillors Abraham (Chairman), Holtby (Vice Chairman), Broadbent, Dobbs, Halmshaw, Harris, Hyland, Patterson, Pickering, Swindin
2. **Declaration of Personal or Prejudicial Interest:**  
Personal Interest declared as below:  
Councillors Holtby, Dobbs & Hyland (Ferriby Heritage)  
Councillor Pickering (All Saints Church & Parish Plan)  
Councillor Halmshaw (Parish Plan & Twinning)  
Councillor Swindin (Parish Plan, Twinning & Village Hall)
3. **Apologies for Absence:** Councillor Bannister
4. Minutes of the meeting of the 26<sup>th</sup> November 2007 agreed as a correct record and signed by the Chairman.
5. **Police Report:**
  - 5a **Crime Report** - Sergeant Bradley reported two crimes in North Ferriby since the last PC meeting. One incident related to damage caused at East Mount and the second was a vehicle broken into at Medici Car Park. In relation to youths causing annoyance in the village, Sergeant Bradley stated there had been a substantial decrease in problems that Ferriby had been experiencing lately. This was due to a spate of extremely cold weather, coupled with extra police patrols over the past few weekends.
  - 5b **Petition – Riverside Walkway** - A petition has been received from users of the Riverside Walkway concerned at the recent vandalism that occurred there. Sergeant Bradley was unable to comment on what police action would be taken but once a decision was made Sergeant Bradley would inform the PC accordingly.  
  
**Vandalism - Marine Avenue** - A letter received from a resident of Marine Avenue informed the PC that in the early hours of the 13<sup>th</sup>/14<sup>th</sup> November 2007, persons unknown invaded several rear gardens along Marine Avenue and caused considerable damage. The Chairman responded to the letter and pointed out that the PC are very limited in respect of law and order but confirmed that key agencies are all fully aware and working to eradicate problems with vandalism and that the issue would be raised with the police at the next PC meeting. Sergeant Bradley said the police have been targeting the village heavily with regular patrols in the area. The Chairman asked if the Crime Prevention Team could visit the resident and offer advice as to how to make the rear of her property more secure as the rear gardens along Marine Avenue are easily accessed via the railway line. A referral will be made to the Crime Protection Team in the New Year.  
  
**HGV Lorry – Turners Lane** - The Chairman was asked by a resident to raise the incident of a HGV lorry that became stuck travelling along Turners Lane. The vehicle was extremely large and hit a house and guttering. The driver had been using a Satellite Navigation system and was unfamiliar with the area. After a brief discussion Sergeant Bradley felt little could be done as it was an isolated incident but asked that the PC keep the police informed if any similar incidents occur.
- 5c **Hull City Council Mobile CCTV Van** – Email received from the police that Hull City Council have acquired a mobile CCTV van, which has been furnished with £10k of equipment. The van is available free of charge during the winter months in the East Riding for a 3-month trial period. However, it was noted that North Ferriby experience fewer problems during the winter but felt this could be addressed in the Spring or Summer should it be made available again.
6.
  - 6a **East Riding of Yorkshire Council Representative’s Report (JA)**  
**Brickyard Cottages** - Councillor Abraham attended a very successful meeting with the Environment and Transport Committee regarding the flooding at Brickyard Cottages. It was felt there was a very strong determination from ERYC to complete the first two recommendations; improvement of the drains immediately in front of the cottages and also the drains along Church Road and Swanland Hill.

Councillor Abraham said ERYC are to forward a bid to the Department of Transport in January and should have a response by February 2008. It was also agreed by all councillors present that North Ferriby Parish Council would make a contribution towards these improvements.

ERYC Town & Parish Flood Fund - Councillor Abraham has asked Swanland Parish Council if they would apply to ERYC Town & Parish Flood Fund for the grant of £5,000 and if successful contribute the amount to our scheme. Swanland Parish Council is eligible to do so and have agreed to this proposal.

Melton Underpass – Councillor Abraham has raised the issue with ERYC that there is a need for litterbins at the Melton underpass and it has been agreed that bins will be provided in the New Year. A new litterbin will also be placed at the top of the Wolds Way where it joins onto the new road in North Ferriby.

Overview and Scrutiny Committee (ERYC) - The Chairman read out the contents of a letter received from the Overview & Scrutiny Committee regarding their work programme for 2008/09. Should councillors wish to raise any of the items on the agenda they need to inform the Clerk before the 18<sup>th</sup> January 2008.

Humberfield Project - Councillor Abraham informed the meeting that ERYC has removed the Humberfield Project from the Capital Programme.

7.

### Finance & General Purposes

- 7a Final Approval of Precept – After further discussion by councillors it was agreed a precept of £58,000 for 2008/09. This was proposed by the Chairman and agreed by all councillors present. A number of reasons contributed to the need of an increase, which included the employment of a Clerk working solely for North Ferriby, the increased cost of elections and insurance and the need to put a little more investment into both North Ferriby Playing Fields and the Riverside Walkway.
- 7b Village Hall Trust - cheque received for £200.00 being further repayment of the loan. The balance of the loan outstanding is £250.00.
- 7c North Ferriby Playing Field Association - cheque received for £176.81 being reimbursement of water rates.
- 7d VAT Refund received for the period of 01/08/07 to 22/10/07 as below:  
North Ferriby Parish Council - £ 72. 49  
Riverside Walkway Committee - £341.36
- 7e Humberfield Account - An amount of £2,713.33 remains from the money that was collected from the village to fight the Humberfield Campaign. It was suggested that an amount from this sum could be contributed to improving the drainage works to Brickyard Cottages (See Item 6a). After further discussion, £2,500 was agreed upon. Proposed by Councillor Abraham and seconded by Councillor Swindin.
- 7f Audit Report – completed and returned by Mr Johnson who was satisfied that the Clerk maintains satisfactory financial records that are free from error. A copy was distributed to the Chairman and Vice Chairman and was available to all councillors on request.

### Matters Arising from the Audit Report:

- VAT of £100.63 claimed twice in error – once by Mrs Barker and again by the present Clerk. This will be rectified and the amount deducted when next claiming VAT.
- An amount of 81 pence (VAT) was deducted from a mileage claim for Councillor Broadbent and will be reimbursed on next claim.
- Humberfield Account (£2,713.33) is presently deposited in a non-interest bearing account, which should be transferred to an interest earning account. Clerk will transfer this amount immediately. It has been agreed that £2,500 of this amount be contributed to improving the drainage works to Brickyard Cottages (see Items 6a & 7e) with the remainder of £213.33 be transferred to a Business Base Rate Tracker Account to earn interest.
- Budget monitoring – there should be some evidence recorded in the minutes that members have considered periodical reports that monitor income and expenditure against that anticipated in the

budget - this has been noted by the Clerk and undertaken in the future.

- 7g NJC Pay Award - The Clerk has received arrears of backdated salary. Figures were collated by the Clerk and Councillor Broadbent and agreed by the Chairman. A copy of the breakdown has been placed in the invoice ledger for audit purposes and is available to all councillors upon request.
- 7h Gratuity Gift - It was agreed by councillors that a bouquet of flowers be purchased for Mrs Barker on behalf of the parish council to thank her for the continuing support she gives to the present Clerk. The cost was £25.00 and was approved by all councillors.

8. **Correspondence not included in the Agenda**

- 8a The letter received from a resident of Marine Avenue was discussed under Police Report (see item 5b). Clerk will write and inform the resident that the Crime Prevention Team will make contact in the New Year.

9. **Matters Arising**

9a **Ferriby Heritage Group (WD.CH.MH)**

A recent meeting took place when vendors of the half scale replica agreed to the sum of money offered. Still a few minor details outstanding, which will be discussed at a later date.

9b **Youth Club (JP)**

Closed during the school holidays.

9c **Twinning (JH. CS)**

-Councillor Swindin reported a very successful Twinning Association Christmas Party held on the 8<sup>th</sup> December, which was enjoyed by all. A quiz night has been planned for early February. The next item on the agenda is the visit to Le Pellerin next month. Discussion is still ongoing with Le Pellerin as to the date of the official visit to North Ferriby with the latest suggestion made being August 2008.

9d **Area Forum (JA)**

Nothing to report.

10. **Committee Reports**

10a **Allotments (JA. JH)**

Nothing to report.

10b **Riverside Walkway (WD.MH.GH.CH.BB)**

Councillor Dobbs gave a brief overview of work on Riverside Walkway.

- \* BTCV will commence work again from the 8<sup>th</sup> January 2008. The pathway preparations are nearly complete and then the limestone will be laid. Interviews have taken place to engage a new project manager and an offer of employment has been made.

- \* A grant application for the drainage problems on the Riverside Walkway will be made in the New Year. Councillor Dobbs and a representative from the Riding for the Disabled (RDA) will work together on the grant application with a Grant Project Officer from Humber Playing Fields Association.

- \* Estimates for replacement notice boards on the Riverside Walkway as a result of the recent vandalism are still pending.

- \* Network Rail have contacted Councillor Dobbs last week and confirmed they are prepared to install a new gate at the far East end of the Riverside Walkway but to date the work has not begun.

10c **Planning Decisions (JH)**

Councillor Halmshaw briefly discussed planning applications that have been received since the last PC meeting. Details of two appeals have also been received as below:

- \* **Disused Reservoir, Woodgates Lane** – Conversion of existing reservoir tank with erection of an extension to form a dwelling. Representations need to be made by 17<sup>th</sup> January 2008 and will be decided by an Informal Hearing.

- \* **Former Pumping Station, Church Road** - The Planning Inspectorate has informed the PC that an Informal Hearing will decide this appeal and not a Public Enquiry. As a result the whole process started again on the 11<sup>th</sup> December 2007 and the parish council has 6 weeks from this date to make any further representations.
- \* **Mortimer Chase** - A notice has been received from ERYC with regard to the proposed name of 'Mortimer Chase' at the rear of 10 Station Road. The PC has the opportunity to suggest alternative names by the 28<sup>th</sup> December 2007. Councillors suggested two other names as alternatives – 'Morris Close' and 'Cranford Close' as both names have significant meaning to the area. Clerk will notify ERYC.

**10d Parish Plan (CS. JH)**

Councillor Halmshaw reported a very useful meeting that took place on the 6<sup>th</sup> December. Progress has been made with regard to the group's constitution, which has been agreed upon. A current account with HSBC has been opened under the name of North Ferriby Parish Plan Steering Group. The group have also been looking at potential grant sources and an application has been made to Kingston Communication Community Grants. Further grant applications to the Co-op Community Dividend Fund and to Awards For All are to be applied for. A draft process and timetable has been prepared with an estimated completion of just over two years and will be displayed at the Open Day on the 12<sup>th</sup> January 2008.

**10e Playing Field Association (IP)**

North Ferriby Skatepark - Councillor Abraham attended a meeting of the North Ferriby Skatepark Sub Group Committee on the 27<sup>th</sup> November when various issues/problems were identified by the NAT (Neighbourhood Action Team) and the PPCF (Police & Partners Community Forum). A copy of the action plan from that meeting was distributed to all councillors before the meeting. Councillor Abraham briefly discussed the points raised. It was noted that the grant application to remove the tennis hut has been successful and the hut has now been demolished and removed.

Further Grant Applications - Councillor Patterson informed the meeting that grants have been applied for to Humber Playing Fields and Awards for All for fencing off the playing fields.

John Moore Security – There has been ongoing problems with Camera 1 and the Infra Red Lights on the Playing Fields and the Clerk has requested numerous call outs from John Moore Security. After the most recent site visit it appears the system we have at present is ineffective and insufficient for our requirements. Councillor Patterson spoke with John Moore and another site visit has been arranged. Councillor Patterson will meet with an engineer and discuss the problems. Information from that meeting will be available at the next PC meeting.

Cricket Club - An email was received from the Cricket club regarding an amount of £933.00 as part of an insurance claim for fittings when the cricket pavilion was burnt down. The Cricket Club is interested in purchasing training equipment for their junior section. This amount has been offered to the Cricket Club and Councillor Patterson is waiting for a reply.

**10f Road Safety (FC)**

Nothing to report.

**10g Environmental Committee (MH.WD. GH.JP.CH)**

Carlton House - Application to prune trees (STA 5571) Tree work has been granted.

Humber Road – Mr Watson (ERYC) has visited the property and advised the owners to replant the hedge.

**10h Village Hall Committee (CS.DB.BB)**

There has not been a meeting of the Village Hall Committee since November. Councillor Swindin gave an update on the boiler replacement at the Village Hall. An appeal has been launched around the village and the response has been very encouraging. Some amounts received have been very substantial and most have been gift aided. A boiler is to be purchased at a highly discounted price due to a resident employed at Ideal Boilers. The Village Hall has also received an offer to install the boiler free of charge (labour costs) from a reputable plumber/heating engineer.

A Christmas Party is to be held in the Village Hall on Friday 21<sup>st</sup> December, 6.00 pm until late with a programme of music and dancing. There will be a bar and supper will be provided. All profits will go

towards the Village Hall Repair Fund.

**10i Clerk's Report**

The Clerk reminded Cllrs. Abraham, Pickering and Harris of the Community Emergency Plan Meeting at Swanland Village Hall, Thursday, 20<sup>th</sup> December at 7.00 pm.

**11. ACCOUNTS**

DETAILS	Nett £	VAT	Gross £
<b>Kingston Communications</b> – PC line rental	47.88	8.38	56.26
<b>BTCV</b> – Work carried out at Blasket Pond	300.00	52.50	352.50
<b>Holtby Brothers</b> – Parish paths - 2007	33.00	5.77	38.77
<b>Holtby Brothers</b> - Hedge cutting – 2007	50.00	8.75	58.75
<b>North Ferriby Parish Plan Steering Group</b> Cheque for £100.00 towards running costs of the group (see minutes 26 <sup>th</sup> November)			100.00
<b>Councillor Hyland</b> Reimbursement for purchase of graffiti remover plus Mileage costs – Hull to Shiptonthorpe & return	6.99 11.78	1.22 37	8.21 12.15
<b>Councillor Patterson</b> Reimbursement for purchase of Christmas tree for Coronation Gardens			90.00
<b>Beverley Brass Band</b> at All Saints Church on the 19 <sup>th</sup> December 2007 Contribution from North Ferriby Parish Council			25.00
<b>AJACS</b> – Audit fees for half year return by Mr Johnson.			130.77
<b>SLCC</b> – Membership Renewal for 2008 for Clerk.			113.00
<b>Letterbox Distribution</b> - Distribution of: North Ferriby Newsletter All Saints Church Christmas Card (to be reimbursed) North Ferriby School Newsletter Total cost of cheque £78.40			32.00 25.60 20.80
<b>Councillor Abraham - £25.00.</b> Reimbursement for purchase of bouquet of flowers for Mrs Barker on behalf of the Parish Council			25.00
<b>Mrs P Lambert</b> – Clerk's salary, NJC arrears. Salary £725.83 + arrears (see Item 7f) = £1039.43 Less I.T. £228.67. Less N.I. £66.44 = £744.32 Plus Expenses £36.09	35.79	.30	744.32 36.09
<b>Mr R Ferreira</b> – Salary £397.00. Less Income Tax £87.34			309.66
<b>Inland Revenue</b> Income Tax £316.01 – N.I. Contributions £143.75			459.76
<b>Riverside Walkway Committee</b> VAT refund for period 01/08/07 to 22/10/07			341.36

12. Items for newsletter – none.
13. Urgent Business – none.
14. The meeting closed at 9.50 pm.
15. Next meeting to be held on Monday, 28<sup>th</sup> January 2008.