



NORTH FERRIBY PARISH PLAN STEERING GROUP

Minutes of Meeting
held at 7.00 p.m. on Friday, 18th January 2008
in North Ferriby Village Hall

Present: John Halmshaw, Chairman John Pickering
Margaret Swindin, Secretary Chris Swindin
Brian Bannister Debbie and Steven Taylor
Peter Hirschfeld Margaret and Arthur Winn
Christine Kneeshaw

1. **Apologies:** There were no apologies.

2. **Minutes of Meeting held on 4th January 2008**

The Minutes of the previous meeting were approved, and signed by the Chairman as a correct record.

3. **Matters arising from the Minutes**

Item 4b, Financial Matters The Secretary reported that she had received a letter on 11th January stating that we had been unsuccessful in obtaining one of the Kingston Communications Community Grants. However, the grants would in future be offered on a three-monthly basis, and we were invited to re-apply in March.

The Chairman advised that we could also submit applications to other providers once we had a better idea of the costings associated with the next stages of the project.

4. **Results of Open Day on 12th January**

a) Attendance Chris Swindin reported that total attendance at the Open Day was just over two hundred, which Peter Hirschfeld felt was very good. 193 people had signed in, of whom 78 were male, 110 female and the remainder unspecified. The age group analysis showed that two-thirds of the visitors were aged over fifty years, with a further 19% in the thirty to fifty bracket. The sixteen to thirty age group was represented by only three attendees, which showed that we needed to make greater efforts to secure input from the younger people in the village. The Secretary said that the Head Teacher of the Primary School was willing for a presentation to be made to the pupils to elicit their views and at the same time make them realise that they could contribute to the community. She and the Chairman were having a meeting with Miss Goforth on behalf of the Twinning Association and would take the opportunity of progressing this. Stephen Taylor said that he would contact the Head of South Hunsley School to discuss the best way of involving the secondary school pupils from North Ferriby; he already had an agreement with Nigel Greenfield that we could do something with the Youth Club members.

b) Feedback Forms The Secretary told the Group that of the 94 forms which had been completed everyone had felt the Day to have been useful, with the exception of 5 not completed in this section. 87 of the 94 people lived in Ferriby; of the remainder, 5 either worked here, or used facilities or belonged to an organisation in the village; the remaining 2 had left this blank. 25 people worked in Ferriby, 89 used facilities here and 70 attended a group or organisation. 92 approved of the idea of a Parish Plan (2 not completed). 52 people were not interested in helping but 14 offered to help with questionnaires, interviews or research, 14 with distribution and collection of questionnaires, and another 14 expressed willingness to help with both. There were also offers of help with various working groups.

c) Post-It Notes Each of the people who had taken the Post-It notes for one of the subject areas had analysed the responses and reported on them to the Group. The Chairman said he would take the summaries and prepare an overall analysis identifying recurrent themes. Chris Swindin proposed that we should endeavour to sort the significant longer-term issues with which the Plan should properly deal from minor current problems which should be readily resolvable and should be passed on to the Parish Council to raise with the relevant authorities. The residents' questionnaire should try to make people think of possible solutions to the problems and suggestions. Steven Taylor proposed holding open meetings on specific topic areas, and it was felt that it would be more appropriate to do this once we had the results from the questionnaires.

d) Finances Chris Swindin reported that the proceeds from the raffle, plus donations for refreshments, had amounted to £82.07. The Group was very grateful to the Co-op for generously donating the materials for the refreshments, and the Secretary had written to thank them. Expenditure connected with the day had been limited to production of the leaflets for organisations and feedback forms, some stationery purchases and the poster for Coronation Gardens.

e) Displays It was noted that of the 40+ village organisations contacted, 16 had mounted displays. These had been welcomed by attendees, some of whom commented that they had not realised just how many organisations there were in the North Ferriby community.

The Secretary read out the report on the Open Day which she had prepared for the next issue of About Ferriby and for the village website. She also congratulated the Taylor family on the way in which the children had run the refreshment counter and the sale of raffle tickets.

5. Next Steps

- a) Prepare the overall analysis of Post-It comments and summarise the outcomes for the next meeting (JH).
- b) Investigate further exercises aimed specifically at the young people (JH/MS/ST).
- c) Prepare a schedule of costings in order to make grant applications (JH/CS/MS). Chris Swindin reminded the Group that Peter Hirschfeld has advised us to keep timesheets, to include a notional cost of our time, for funding applications. Peter Hirschfeld would let the Secretary have a copy of the form.
- d) Investigate grant funding. There was the possibility of reapplying for the Kingston Communications Community Grants. There was also the Community kitty, part of UK Villages on-line. The Chairman and Chris Swindin were already in touch with the Co-op with regard to the Community Dividend Fund, and we should also consider Awards for All and the B&Q "You can do it" Award (of materials) (JH/CS).
- e) Obtain background data on the village population, demographics etc. from E.R.Y.C. and the Internet as introductory section of plan (JH).

6. Any other Business

There was no other business.

7. Date and Time of next Meeting

The next meeting would be held on Thursday, 21st February 2008, at 7.00 p.m., in the Village Hall (Committee Room).

Margaret Swindin, Secretary
20th January, 2008