

NORTH FERRIBY PARISH PLAN STEERING GROUP

Unconfirmed Minutes of Meeting held on Friday, 4th January 2008
in North Ferriby Village Hall

Present:	John Halmshaw, Chairman	Michael Payne
	Margaret Swindin, Secretary	John Pickering
	Mandy Ulliott, Treasurer	Chris Swindin
	Brian Bannister	Steven Taylor
	Christine Kneeshaw	Margaret and Arthur Winn

1. **Apologies:** Jean and Ernest Henderson, Debbie Taylor, Peter Hirschfeld, Graham Latter
2. **Minutes of Meeting held on 6th December 2007**

The Minutes of the previous meeting were approved, and signed by the Chairman as a correct record.

3. **Matters arising from the Minutes**

Item 2, Logo It was unanimously agreed that Graham Latter's logo design should be accepted, and Chris Swindin agreed to convert it into downloadable files.

Item 3, Constitution This had been typed and circulated with the Minutes of the last meeting.

Item 4, Financial Matters

- (a) The Chairman explained that for grant applications it was necessary for cheques to be signed by two of the three signatories, and not just one as decided at the last meeting. This amendment was unanimously agreed.
- (b) The Secretary reported that the date for notification (21st December) of the winners of the three Kingston Communications Community Grants had passed and she had heard nothing. She had consequently e-mailed the organiser, and was awaiting a response.
- (c) The Chairman said that no decisions had been made about either the Co-operative Community Dividend Fund or Awards for All, but applications would be submitted once more detailed work programmes and costings were available. In reply to a question from Margaret Winn about the possibility of a grant from the East Riding Council, John Halmshaw said that he was awaiting a reply from them and would chase it up. He said that there was an expectation from the Co-op that applications would be made three months before the money was needed, which meant that we needed to prepare a breakdown of anticipated expenditure.

Item 6, Communications with Partners The Chairman had received a reply from the Primary Care Trust, stating that they welcomed such leads coming from the local community. Either Dr. Ross or Jack Ward would try to attend the Open Day. The Chairman would contact the Environment Agency and Yorkshire Water.

4. **Arrangements for Open Day on 12th January 2008**

The Chairman had prepared a list of requirements for the Open Day (entry desk, content of display boards and tables, sundry materials needed, name badges, refreshments, raffle, members' and volunteers' responsibilities) which were discussed in some detail. Mandy Ulliott had brought a splendid collection of photos of the village which her son had taken, financed by devilfishpoker.com, to both of whom the Steering Group wished to express its appreciation.

It appeared that fourteen of the village organisations contacted had agreed to participate with a display, and a number of others had yet to confirm.

It was decided that all helpers would meet in the Village Hall at 7.00 p.m. on Friday, 11th January. The Secretary would telephone all Steering Group members and volunteers not present at tonight's meeting to check their availability.

Steering Group members would meet again briefly as the Open Day closed to study the Post-it comments and divide them into ideological groups to be typed.

5. Any other Business

There was no other business.

6. Date and Time of next Meeting

The next meeting would be held on Friday, 18th January 2008, at 7.00 p.m., in the Village Hall (Committee Room).

Margaret Swindin, Secretary
5th January, 2008